

Subdivision Application Form

Information Section

Section 1: Give details of how the site can be located for inspection, if necessary. Provide street name and valuation number if these exist. If not, provide distance from an outstanding landmark such as milestone, business place, prominent residence etc. or name of persons who can be contacted locally. Planimetric sheets (1:1250, 1:2500, 1:5000,) should be used for sites within an urban area and topographic sheets (1:12,500) for other areas.

Section 2: If the property is not recorded at the tax office in your name, you are considered the agent. If you are applying as an agent, supply the information for both the landowner and yourself.

Section 3: For residential subdivision in excess of 10 lots, open space for community purposes should be provided at the ratio of one hectare for each 100 lots. If the subdivision is less than 10 lots, write "N/A" in line (d).

(b) i) For Multifamily developments the minimum common amenity area ^φ for each unit should be provided as follows:

- | | | |
|----------------------|---|----------------------|
| • Studio | - | 13.93 m ² |
| • 1- Bedroom | - | 27.87 m ² |
| • 2- Bedrooms & Over | - | 55.74 m ² |

ii) For parking requirements (*see A Manual for Development, under the Development Standards for Parking*)

Section 4: (a) If this is a multi-purpose subdivision the existing and proposed uses for all the lots in the sub-division and the number of lots to be used for each activity should be stated.

(b) Please see *Land Development Classification* for details of land uses (available at NEPA and all Local Planning Authority).

Section 5: If a package treatment plant will be used as the means of sewage proposal, preliminary approval should first be obtained from the Ministry of Health (in the Environmental Health Unit). Details of the system should then be submitted along with this application for final approval. If the proposal is for less than 21 lots, write 'N/A' in each of the boxes in lines (e) and (k).

If 'other' then details should be given.

Solid Waste Disposal in line (i) refers to whether the service of collection is provided for the community where the subdivision is proposed.

Section 6: (a) Recommended minimum lot sizes for residential purposes are 371.609 m² (4,000, sq ft) in urban areas and 1011.75 m² (¼ acre) in rural areas. Agricultural lots are to be a minimum of 2 hectares (5 acres each). If lot sizes do not conform to the above, line (a) must be completed.

(b) Lines (a) and (b) should be completed if a change of land use is contemplated, e.g. from agricultural to residential. Note: temporary limitations, e.g., unavailability of water for irrigation purposes, will not necessarily be a reason for removing land from agricultural use.

(c) Supply any other information, which you think will assist in the processing of the application. A certified copy of the original document showing ownership should accompany the application.

Section 7: The selection of an appropriate sewage disposal system for the site depends on the local hydrogeology. The Resources Authority (WRA) should also be consulted.

^φ An area within the boundaries of a project intended for leisure purposes, which may include landscaped site area, communal lounges, swimming pool, etc.

The Application

To ensure the accurate and efficient processing of this application and to avoid delay, supply all the required information. Fill out all sections completely, supply clear and concise answers based on the opposite page and sign the application.

1. PROPERTY

- a) Name of property/subdivision.....
b) Name of City/Town/District/Village.....
c) Name and No. of Street (if applicable).....
d) Name of Parish.....
e) Planimetric Sheet No.)(f) Topographic Sheet No.....
g) Title Registration: Volume (S)(h) Folio (S)
i) Land Val. No

2. APPLICANT

LAND OWNER

Name.....
Mailing Address.....
.....
Tel. No.....
E Mail Address.....
TRN.....

AGENT

Name.....
Mailing Address.....
.....
Tel. No.....
E Mail Address.....
TRN.....

3. SIZE ALLOTMENT

- a) Total area of land being subdivided hectares/sq.m
b) Lot sizes range fromhectares to.....hectares.....
or.....sq.m tosq.m
c) No. of Lots proposed d) Total area of open spaceH/sq.m

4. USE ALLOTMENT

a) **Present Land use** Agricultural Residential Commercial Industrial Institutional

Ruinate Farmstead Homestead Recreational Mixed Use Warehouse Other

(specify)

b) **Proposed Land Use** Agricultural Residential Commercial Industrial Institutional

Ruinate Farmstead Homestead Recreational Mixed Use Warehouse Other (specify)

.....

c) Indicate Lot Nos. to be used for each of the above purposes.....

.....

d) Number and use of buildings existing on the land.....

e) Covenants which may be breached by proposed subdivision.....

f) Land use on adjoining properties.....

5. AMENITIES AND UTILITIES: (Place an 'x' in the appropriate box)

a) Electricity Supply: Public Private Not Available

b) Domestic Water Supply Parish Council Tank Private Tank Private Reservoir
 Public reservoir Well Other (Specify).....

c) Irrigation Water: Available Not available

d) Telephone: Available Not available

e) Sewage: Sewage Main Site Sewage disposal system Package Plant
 Septic Tank Tile Field Other (Specify).....

f) Nearest Education Facilities in km.....Primary.....Secondary.....High.....Tertiary

g) Nearest Health Facilities in km.....Hospital.....Health Centre

h) Distance from nearest Town or Village.....

i) Solid Waste Disposal Yes If yes, what type No

j) Proposed domestic water supply k) Proposed waste water Treatment

6. STATEMENTS: (If necessary, use additional paper)

a) If lot sizes are below the minimum recommended, state reasons.

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b) Describe any peculiar or unusual physical characteristics of the property that prevents it from yielding a reasonable return, if used as is or if it is improved. (See 6b of information section)

c) Any other relevant information to clarify proposals

7. I hereby certify that the foregoing information is to the best of my knowledge and belief true and correct.

Please note that false or incorrect information submitted in respect of this application, will disqualify the application and/ or render any approval granted null/void.

Signature: Owner/Agent

Date

FOR THE USE OF LOCAL AUTHORITIES ONLY

Date received by the Local Authority Information Checked by Date checked.....

Comments of City Engineer/Supt. Of Roads & Works

Comments of the Fire Dept.....

Is Site Inspection report attached Yes No Other Comments.....

Date transmitted to NEPA..... Date Returned from NEPA.....

Date Presented to the Technical Committee (9 lots and under Applications ONLY)

Decision of the Technical Committee (9 lots and under Application Only).....

Date presented to the Building & Planning Committee

Decision of the Building and Planning Committee.....

Date Conditions were sent to Applicant Date Local Authority received response from Applicant

Applicant Appeals to Minister Yes No

Decision of Appeals Committee/Minister..... Date received from Minister.....

If Approved Date referred to Minister.....

Confirmed Disallowed by Minister (Place 'X' in appropriate box)

Date Common Seal of Council affixed on plan..... Date advice sent to applicant.....

Payment Information		
Receipt #	Amount \$	Received by
Date.....		

